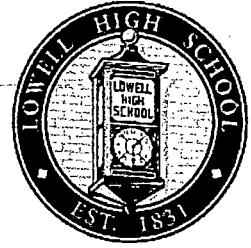


Lowell Public Schools
Lowell High School
50 Fr. Morissette Blvd
Lowell, Massachusetts 01852-1050



Michael Fiato
Head of School

Tel. (978) 937-8900
Fax (978) 937-8902
Email: MFiato@lowell.k12.ma.us

November 3, 2022

Dr. Joel Boyd, Superintendent
Lowell Public Schools
155 Merrimack Street
Lowell, MA 01852

Re: Athens and the Islands

I am requesting permission for Wayne Taylor to travel with up to forty students on an international trip to **Athens and the Islands** during the school vacation week of April 2024. EF Tours is handling the travel arrangements; an organization frequently used to plan other Lowell High international trips. Per EF Tours policy, one chaperone is assigned to every six student travelers.

The trip will explore the culture of Greece including Athens, Amfissa Valley, Delphi, and the islands of Mykonos, Patmos, Rhodes, Crete and Santorini. The students will have guided tours exposing them to many sightseeing locations in Athens, including the Ancient Olympic Stadium, Athenian Trilogy in Athens, Delphi Museum and Acropolis of Lindos and Temple of Poseidon.

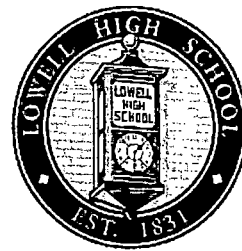
The cost to the school department will potentially be substitute coverage for chaperones Wayne Taylor and Jill Taylor and any additional teacher chaperones needed if student travelers exceed 24 enrolled travelers on Friday April 12th, or Monday, April 22, 2024. This will be dependent upon the flight scheduling; EF Tours is aware that scheduling cannot conflict with the Thursday school schedule. Two additional non-teacher adult chaperones include Samantha Sarantakis and Tammy Nguyen (CORI completed).

Student Costs: Pricing Information

- **Enrollment Fee:** \$95 - locks in the price for students, included in the program fee.
- **Program Fee:** \$4,469 - (This includes round-trip airfare, transportation, EF tour director, daily breakfast and dinner, all entrance fees, and local guides; travelers are responsible for their own daily lunch), includes Group Travel Insurance; tips will be the group's responsibility.



Lowell Public Schools
Lowell High School
50 Fr. Morissette Blvd
Lowell, Massachusetts 01852-1050



Michael Fiato
Head of School

Tel. (978) 937-8900
Fax (978) 937-8902
Email: MFiato@lowell.k12.ma.us

- **Transportation to/from Logan Airport** –To be determined through local bus transportation, divided by the number of students attending, and at no cost to the school department.

Covid 19 Compliance Policies (which may change by April 2024)

- All travelers will be required to comply with the vaccine requirements for Greece.
- All travelers will be required to show a negative Covid-19 no less than 72 hours before scheduled departure.
- All travelers will be required to sign a Covid-19 Safe Traveler Agreement 30 days before the scheduled departure with the most current policies.
- All travelers will be required to have their Covid-19 vaccination cards with them as required by airlines and other travel organizations.
- Any travelers who test positive for Covid-19 while traveling will be provided with lodging, meals, medical treatment, and flights home if needed.
- These policies will be updated with travelers and guardians consistently through group communications as date remains fluid.
- Any questions regarding Covid-19 policies can be directed to the EF Tours consultant, Casey Youngentob at: casey.youngentob@ef.com or (617)619-2449.

The trip complies with the Massachusetts State Curriculum Standards:

Standard 1: Culture. Students will demonstrate an understanding of the culture studied through history, literature, and the arts.

Standard 2: Communities. Students will use languages other than English beyond the school setting.

Standard 3: Demonstrate active listening skills. Listen attentively and respectfully to others. Focus attentively, make eye contact or other affirming gestures, confirm understanding and follow directions.

Standard 4: Professionalism. Demonstrate attendance and punctuality. Identify and practice professional time-management and attendance behaviors including punctuality, reliability, planning and flexibility.

Sincerely,

Mike Fiato
Head of School

October 26, 2021

Michael Fiato
Head of School
Lowell High School
50 Father Morissette Blvd.
Lowell, MA 01852

Dear Mr. Fiato,

I am requesting permission to travel with a group of Lowell High School students on an international trip named **Athens and the Islands**, during the school vacation week in April of 2024. I am anticipating up to 18-24 students but can accept up to 40 total students. EF Tours is handling the travel arrangements; an organization frequently used to plan other international trips with Lowell High School. Per the EF Tours policy, one chaperone will be assigned to every six student travelers.

The trip will explore the culture of Greece, including Athens, Amfissa Valley, Delphi, Mykonos Island, Patmos Island, Rhodes Island, Crete Island, Santorini Island. Students will be exposed to many sightseeing locations in Athens, including the Ancient Olympic Stadium, Syntagma Square, Acropolis. Students will have guided tours throughout the entire trip, such as the Plaka District and Athenian Trilogy in Athens; visit an olive farm; Delphi Museum; Temple of Apollo; excursion to Ancient Ephesus, excursion to Acropolis of Lindos, excursion to Oi village, and visit the Temple of Poseidon.

The cost to the school department will potentially be substitute coverage for chaperones Wayne Taylor and Jill Taylor and any additional teacher chaperones needed if student travelers exceed 24 enrolled travelers on Friday, April 12th, or Monday, April 22, 2024. This will be dependent upon the flight scheduling, and EF Tours is aware that scheduling cannot conflict with the Thursday school schedule. Two additional non-teacher adult chaperones include Samantha Sarantakis and Tammy Nguyen (CORI completed) at this time.

Student Costs: Pricing Information

- **Enrollment Fee \$95** – locks in the price for students, included in the program fee.
- **Program Fee \$4,469** (this includes round-trip airfare, ground transportation, EF tour director, daily breakfast and dinner, all entrance fees and local guides; travelers will be responsible for their lunch, daily); includes Group Travel Insurance; tips will be the responsibility of the group.
- **Transportation to/from Logan Airport** –To be determined through local bus/shuttle transportation, divided by the number of students attending, and at no cost to the school department.

Covid 19 Compliance Policies (which may change by April 2024):

- All travelers will be required to comply with the vaccine requirements for Greece.

- All travelers will be required to show a negative Covid 19 no less than 72 hours before scheduled departure.
- All travelers will be required to sign a Covid-19 Safe Traveler Agreement 30 days before the scheduled departure with the most current policies.
- All travelers will be required to have their Covid-19 vaccination cards with them as required by airlines and other travel organizations.
- Any travelers who test positive for Covid-19 while traveling will be provided with lodging, meals, medical treatment, and flights home if needed.
- These policies will be updated with travelers and guardians consistently through group communications as data remains fluid.
- Any questions regarding Covid-19 policies can be directed to the EF Tours consultant, Casey Youngetob at: casey.youngentob@ef.com or (617) 619-2449.

The trip complies with the Massachusetts Curriculum Standards:

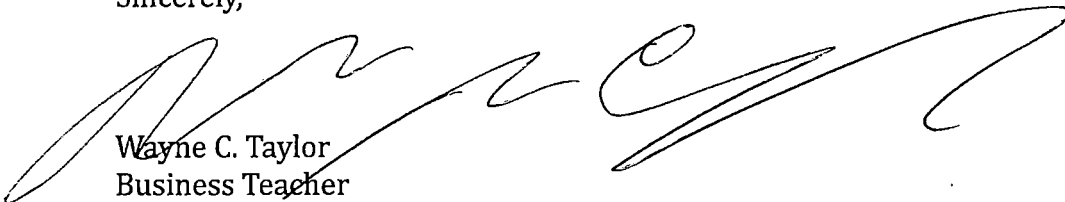
Standard 1: Culture. Students will demonstrate an understanding of the culture studied through history, literature, and the arts.

Standard 2: Communities. Students will use languages other than English beyond the school setting.

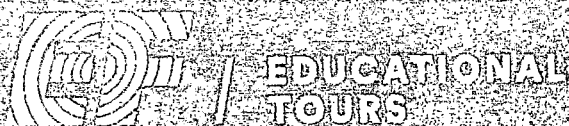
Standard 3: Demonstrate active listening skills. Listen attentively and respectfully to others. Focus attentively, make eye contact or other affirming gestures, confirm understanding, and follow directions.

Standard 4: Professionalism. Demonstrate attendance and punctuality. Identify and practice professional time-management and attendance behaviors, including punctuality, reliability, planning, and flexibility.

Sincerely,

A large, stylized handwritten signature in black ink, appearing to read 'Wayne C. Taylor'.

Wayne C. Taylor
Business Teacher
Lowell High School



Watch videos, read
reviews, and enroll on your
teacher's Tour Website

eftours.com/

This is also your tour number

ATHENS & THE ISLANDS

10 or 13 days | Greece

When you reach the top of the Acropolis and look out across Athens, history stands still. In the shadows of the Parthenon's mighty 2,400-year-old columns, the only sound you hear is the ancient gravel beneath your feet. Your connection to antiquity hits home as you cruise the Aegean Sea, where each port brings new discoveries and timeless lessons.

YOUR EXPERIENCE INCLUDES:

-  **Full-time Tour Director**
-  **Sightseeing:** 3 sightseeing tours led by expert, licensed local guides (7 *with extension*); 1 walking tour
-  **Entrances:** Acropolis; Acropolis Museum; Delphi site; Delphi Museum; olive farm (seasonal); Sounion; Temple of Poseidon; *with extension: Epidauros site; Mycenae site; Palamidi Fortress; Museum of Archimedes; pottery workshop; Olympia site; Olympia Museum*
-  **Personalized learning guide:** Our personalized learning experience engages students before, during, and after tour, with the option to create a final, reflective project for academic credit.
-   **All of the details are covered:** Round-trip flights on major carriers; comfortable motorcoach; 4-day Greek island cruise (3 *cruise excursions included*); 4 overnight stays in hotels with private bathrooms (7 *with extension*); 4 nights cabin accommodations; European breakfast and dinner daily; 3 meals daily during cruise
-  



Anyone can see the world.

YOU'RE GOING TO EXPERIENCE IT.

As you can see, your EF tour includes visits to the places you've learned about in school. That's a given. But it's so much more than that. Immersing yourself in new cultures—surrounded by the people, the language, the food, the way of life—creates inspirational moments that can't be listed in an itinerary. They can only be experienced.

And the experience begins long before you get your passport stamped and meet your Tour Director in your arrival city. It begins the moment you decide to go. Whether it's connecting with other travelers on Facebook, Twitter, or Instagram, or delving deeper into your destinations with our personalized learning experience, the excitement will hit you long before you pack your suitcase.

When your group arrives abroad, everything is taken care of so you can relax and enjoy the experience. Your full-time Tour Director is with your group around the clock; handling local transportation, hotels, and meals while also providing their own insight into the local history and culture. Expert local guides will lead your group on sightseeing tours, providing detailed views on history, art, architecture, or anything you may have a question about.

When your journey is over and you're unpacking your suitcase at home, you'll realize the benefits of your life-changing experience do not end. They have just begun.

@EFtours I attribute my college semester abroad to the love for travel I discovered on an EF Tour in high school #traveltuesday

—MELISSA, TRAVELER

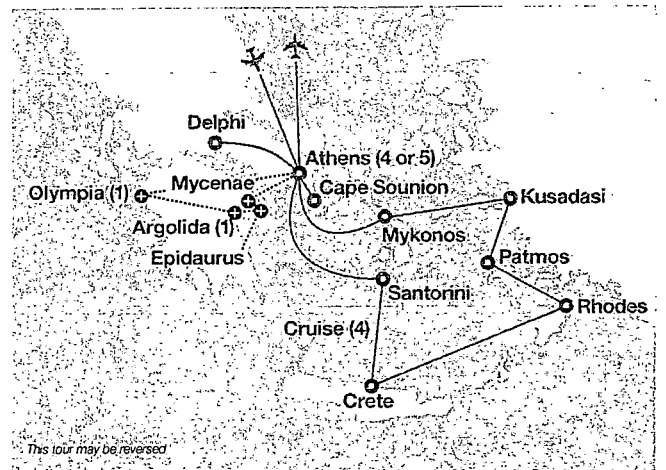


Via Twitter



**CHECK OUT WHAT A
TOUR IS ALL ABOUT**
Watch the videos at
eftours.com/

Your teacher's Tour Website



Learn from your Tour Director
and expert local guides



Via Instagram

— The easiest ways to —
ENROLL TODAY



Enroll on our website
eftours.com/enroll



Enroll by phone
 800-665-5364



Enroll by mail
 EF Educational Tours
 Two Education Circle
 Cambridge, MA 02141

My daughter has gained such an amazing view of the world and history from this experience. She has not stopped talking since I picked her up at the airport. Thank you for all the organization, helpful hints, flexible payment plan, and knowledgeable tour guides.

—CHARLOTTE, PARENT OF TRAVELER



Tour review

**THE WORLD LEADER IN
 INTERNATIONAL EDUCATION**

For over 55 years, EF has been working toward one global mission: *Opening the World Through Education*. Your teacher has partnered with EF because of our unmatched worldwide presence, our focus on affordability, and our commitment to providing experiences that teach critical thinking, problem solving, collaboration, and global competence. What's more:

- We always offer the lowest prices so more students can travel.
- We're fully accredited, just like your school, so you can earn credit while on tour.
- All of our educational tours feature experiential learning activities and visits to the best sites.
- We're completely committed to your safety. We have more than 600 schools and offices in over 50 countries around the world, so local EF staff members can react quickly and in person wherever you travel.
- Your full-time Tour Director is with your group every step of the way on tour, providing insight about your destinations as well as great local tips.



What you'll experience on your tour

Day 1: Fly overnight to Greece

Day 2: Athens

- Meet your Tour Director at the airport in Athens and discover the ancient city named for Athena, the goddess of war and wisdom.

Day 3: Athens

- Take an expert-led tour of Athens, where you'll see the Olympic Stadium that hosted the first modern Olympics in 1896.
- Visit the Acropolis to view the Parthenon, perhaps the world's greatest architectural feat. See the Temple of Athena Nike, which once housed a gold statue of the goddess, her wings clipped to prevent her from deserting the city.
- Visit the Acropolis Museum.
- Time to see more of Athens or
 - attend a Greek cooking class.

Day 4: Athens

- Take a guided excursion to Delphi and visit the archaeological site and museum centered around the Oracle of Delphi, one of the most important landmarks of antiquity. The philosopher Socrates claimed to consult with the Oracle here and ancient military leaders left offerings in the hopes of earning luck in battle. Ponder the mysteries that lie in your future as you climb the ruins of the Temple of Apollo. According to legend, this is where the gods chose to communicate with mortals. See a variety of artifacts dating back to 550 B.C. at the Delphi Museum, and learn more about the mythical past of Greece.
- Visit an olive farm (seasonal).

Day 5: Athens | Mykonos

- Board your cruise ship for a four-day cruise that will take you to the islands and coastal towns of Greece. Enjoy on-board activities as you sail to Mykonos, Kusadasi, Patmos, Rhodes, Crete, and Santorini. Beautiful crystalline waters and white-sand beaches helped make these destinations prized—and disputed—territories. Turkish, Roman, and Greek influences helped shape the unique blend of cultures you'll encounter.
- Enjoy free time to explore Mykonos' Old Town.

Day 6: Kusadasi | Patmos island

- Included excursion to Ancient Ephesus.
- Enjoy free time to explore Patmos.

Day 7: Rhodes island

- Included excursion to the Acropolis of Lindos.

Day 8: Crete | Santorini islands

- Explore Crete island on your own.
- Included excursion to Oia Village in Santorini.

Day 9: Athens

- Tour Cape Sounion, which houses an ancient temple dedicated to Poseidon, with an expert local guide.
- Enjoy free time in Athens or
 - attend a Greek evening.

Day 10: Depart for home

• 3-DAY TOUR EXTENSION

Day 10: Epidaurus | Mycenae | Argolida

- Take an expert-led tour of Epidaurus.
- Continue on to Mycenae.
- Take an expertly guided tour of Mycenae.
- Participate in a pottery workshop.
- Continue on to Argolida.

Day 11: Olympia

- Travel to Nafplio.
- Visit the Palamidi Fortress.
- Enjoy free time in Nauplio (winter).
- Take a guided tour of Kyparissia (summer).
- Explore the Museum of Archimedes.
- Travel to Olympia.

Day 12: Olympia | Athens

- Take an expert-led tour of the Olympia site.
- Visit the Olympia Museum.
- Travel to Athens.

Day 13: Depart for home



Yesterday we were in Santorini! #santorini #efsummer#eftours#greece

– MICHAEL, TRAVELER



Via Instagram

Just returned from a tour in Greece. Could not have chosen better tour guides if I had hand picked them myself. Iris was GREAT! All the guides were extremely knowledgeable and informative. Not to mention the care that they took to ensure our safety and satisfaction! Great Job EF! Thank you again Iris, for an unforgettable trip of a lifetime!

– SUE, GROUP LEADER



Via Facebook

TOP THREE THINGS I WILL SEE, DO, TRY, OR EXPLORE

1. _____

2. _____

3. _____

PROCEDURES FOR SECURING APPROVAL TO ATTEND
OVERNIGHT AND OUT-OF-STATE CONFERENCES
and
OVERNIGHT FIELD TRIPS

By School Committee policy, attendance at overnight and out-of-state conferences or overnight field trips requires School Committee approval. To seek approval, these procedures must be followed:

CONFERENCES AND WORKSHOPS

Forms to be filled out:

- Lilac forms must be filled out (accurately) and forwarded to the Lowell Teacher Academy, 6 weeks prior to the School Committee meeting.

Information requested on Lilac Form:

- Names of attendee(s), title, school
- Name of workshop and location and date(s)
- Cost of conference
- Substitute needs: \$100.00 per day per sub cost
- Source of funding and cost
- Appropriate signatures

FIELD TRIPS

School Committee Policy (IJOA-1) requires that all extended (overnight trips) excursions must have advance approval of the Committee. Permission from School Committee must be granted prior to booking flights for events requiring distance travel. Approval of the School Committee must be granted prior to money being collected, arrangements being made, or parental consent being issued for all overnight field trips.

1. Please send a letter to the Lowell Teacher Academy [addressed to the Superintendent] explaining the Overnight field trip, including:
 - Name of activity, destination, and dates
 - Number of students and number of teachers attending field trip
 - Cost for field trip and cost for subs (if needed) funding source for both- cost for sub should be \$100.00 per day
 - Explanation should be included if additional school days will be missed due to travel dates
2. Yellow Field Trip Checklist Sheet must be checked-off, signed, and sent with request letter for overnight and out-of-state field trips.

The application for approval for an overnight field trip which requires students to miss a day or more of school must include written justification from the teacher proposing the trip and a written statement of the learning strands the trip will address.

Late Requests for Both Conferences and Field Trips

In cases where the Professional Development Office has not received a request in time for the Superintendent to consider it and place it on a School Committee agenda before the trip or conference is scheduled to start, the Superintendent MAY authorize "prior approval". In such cases, the School Committee has requested that the principal/administrator explain in writing the reason for the late submission of the request. The explanation will be attached to the request and forwarded to the Committee.

Field Trip/Conference Request Clarification:

There have been occasions when principals have submitted "overnight" field trip or conference requests requiring School Committee approval late because they are waiting to see if enough students signed up and/or sufficient funds had been raised before submitting the request for approval.

The School Committee will no longer accept that as a reason for a late request for permission. The Committee expects that permission will be sought in a timely fashion because they understand that principals always have the option of canceling an approved trip for lack of funds or participants.

In other words, School Committee permission does not obligate a school to take a trip.

LHS Field Trip Request Form
(Must be turned in 4 weeks in advance)

A trip is considered an official Lowell High School Field Trip when it is connected to any LHS class, student activity, club, sport or special program whether they occur on a school day or on a weekend.

Name of Staff Member making the request: Wayne Taylor Date of Request: 10/28/22

Class or group attending: Athena & the Islands Description of field trip and how it relates to the curriculum:
The Trip will explore the culture of Greece, including Athens, Delphi, Mykonos Island, Patmos Island, Rhodes Island, Crete Island, Santorini Island.
Mass Curriculum Standards; Standard 1, 2, 3 & 4.

Date of Trip: April Vacation 2024 Time of Departure: 6:00pm Time of Return: 6:00pm ☐ in state ☒ out of state
4/11/24 - 4/21/24

No. of Students: 18-40 No. of Chaperones: 2-7 Type and number of vehicles: N/A Approx. Mileage N/A

There should be at least one chaperone for every 20 students. Names and cell-phone numbers for chaperones:

Wayne Taylor - 508-561-6709 Samantha Sarantakis 978 2262
Jill Taylor - 508-451-3056 Tammy Nguyen 978 905 0449

No. of substitutes requested 2 Coverage is needed for ☒ Full Day (OR) ☐ Specific Periods (list) _____

Charges to Student (per person)	Charges to School Department (per person)	Covered by other Funding (specify grant or other source)
Transportation: <u>—</u>	<u>—</u>	<u>—</u>
Entry Fees: <u>—</u>	<u>—</u>	<u>—</u>
Meals: <u>—</u>	<u>—</u>	<u>—</u>
Other: <u>4469.00</u>	<u>—</u>	<u>—</u>

Please list any previous field trips you have taken this school year by date and description:

N/A

You are required to meet the following conditions:

- Obtain parental and teacher permission
- Provide a list to Data Processing of students attending (48 hours prior to the field trip)
- Meet all requirements of the field trip site you are going to
- File a post-trip report to your department chair and the Head of School if requested
- Ensure that students have a post-field trip instructional follow-up if the field trip is classroom-based and academic in nature
- Arrange for students to be returned to LHS or home

Reviewed by Department Chair: [Signature]

Date: 10-28-22

Approved by Head of School: [Signature]

Date: 10.31.22

A letter to the Superintendent for all out-of-state or overnight activities is required at the time the Liac Form is submitted and the "completed package" is to be sent to the Lowell Teacher Academy for processing.

Lowell Public Schools:
OVERNIGHT FIELD TRIP CHECKLIST

The School Committee recognizes that first-hand learning experiences provided by field trips are a most effective and worthwhile means of learning. It is the desire of the Committee to encourage field trips as an integral part of the program of the schools.

Specific guidelines and appropriate administrative procedures shall be developed to screen, approve and evaluate trips and to ensure that all reasonable steps are taken for the safety of the participants. These guidelines and appropriate administrative procedures shall ensure that all field trips have the approval of the Head of School and that all overnight trips have the prior approval of appropriate Administrative level.

Approval of the School Committee must be granted prior to money being collected, arrangements being made, or parental consent being issued for all overnight field trips.

The following guidelines are set to implement the planning of field trips as part of, and directly related to, classroom learning activities. All guidelines must be included in the request.

- ✓ The application for approval for an overnight field trip which requires students to miss a day or more of school must include written justification from the teacher proposing the trip.
- ✓ The application for approval for an overnight field trip which requires students to miss a day or more of school must include a written statement of the learning standards the trip will address.
- ✓ The application for approval for an overnight field trip must include an itemization of all costs associated with the trip and the funding source.
- ✓ All proposed field trips must have the approval of the school building administrator.
- ✓ All day trips must be within budgetary allotments for such purpose and be approved by the superintendent. Any trip, for which there is no budget allotment, must have advance approval of the School Committee.
- ✓ Each student who goes on a field trip must have written parental permission.
- ✓ Enough supervision must be provided so that discipline on the trip is effective.
- ✓ All trips must be well planned, properly timed, and related to regular learning activities.
- ✓ All Chaperones/other adults MUST be coried. Please list chaperones that are attending:

Wayne Taylor

Samantha Sarantakis

Sill Taylor

Tammy Nguyen

Signature of Head of School: MT

Date: 10.31.22

Signature of Central Administrator: _____

Date: _____

Lowell High School Field Trip Notification

Student Name: _____ ID: _____ House: _____

Field Trip Date: _____

Departure Time: _____ Return Time: _____

Field Trip Destination: _____

Teacher/Advisor: _____ Date Issued: _____

Parent/Guardian Permission and Signature

A class trip has been arranged for your child to the destination outlined above. Please sign below if you grant permission for your child to attend. Students will be supervised.

Parent Signature: _____ Date: _____

Teacher Permission and Initials

This trip has been arranged as part of the course content or activity at LHS for:

Please initial below to indicate if this student has permission to attend the field trip during your class. Please mark it as a field trip in your attendance records. If this student has excessive absences, or is in danger of failing, please indicate the reason for the denial.

Advisory	_____	Yes _____	No _____	Reason: _____
Period 1	_____	Yes _____	No _____	Reason: _____
Period 2	_____	Yes _____	No _____	Reason: _____
Period 3	_____	Yes _____	No _____	Reason: _____
Period 4	_____	Yes _____	No _____	Reason: _____
Period 5	_____	Yes _____	No _____	Reason: _____
Period 6	_____	Yes _____	No _____	Reason: _____
Period 7	_____	Yes _____	No _____	Reason: _____

NRT BUS
16 COMMERCIAL DR.
DRACUT, MA 01826
Phone.-978-788-6249 / Fax 978-746-8912
Request for Bus Transportation

Date Requested for Bus: _____

Number of Buses: _____ Number of passengers: _____

Pick up Location: Lowell High School
50 Fr. Morissette Blvd
Lowell, MA 01852

If Specific Area, please note: _____

Pick up Time: _____ Return Time: _____

Destination Location: _____

Name of the requestor: _____

Date of request: _____

Signature of requestor: _____

Phone #: 978-446-7474

Fax #: 978-937-8902

Responsible Party for Billing: _____

Billing Address _____

P.O # _____

Special Notes: _____

Please scan form to Kim to charters@nrtbus.com . You will receive this form faxed back with a confirmation number and pricing. Email confirmation to: jgeoffroy@lowell.k12.ma.us

Confirmation # _____

Price per bus _____

Name of North Reading Employee _____

Date _____